Trinity United Church

Official Board Minutes

February 7, 2017

**Mission: To Grow In Faith, Fellowship and Service with Christ Jesus**

**Present:** Miranda Edwards (Chair), Barb Jones (Secretary), Rev. Doug Neufeld, Ken Knight (Treasurer), Louise Hume, Darlynne Smith, Keith Privat, Linda Friesen, Larry Sage, Gloria McMillan, Marlane Wilson

**Regrets:** Ralph Heard, Shirley Kernaghan

The meeting was called to order at 7:03 pm. Miranda welcomed all those present.

**Covenant of Leadership and Prayer:** led by Miranda Edwards

**Agenda: Motion:** Gloria McMillan/Louise Hume That the agenda be approved with the following additions: Pastoral Care report, UCW report, M&P item Carried

**Motion:**  Ken Knight/Keith Privat That the minutes of the November 8, 2016 meeting be adopted as circulated. Carried

**Motion:**  Louise Hume/Larry Sage That the minutes of the January 17, 2017 meeting be adopted as circulated. Carried

**Correspondence:** None

**Treasurer’s Report:** as circulated

Discussion of income tax receipts that were reissued as UCW contributions were missed and the need to get the originally issued receipt back. UCW will look after this.

Question about funds in the Choir Director designated account.

**Motion:** Ken Knight/Linda Friesen That the Treasurer’s report be accepted as circulated. Carried

**Remit 4:** Rev. Doug Neufeld guided a discussion of the New Funding Model proposal. The new funding model is not expected to impact Trinity’s remittance significantly.

**Motion:** Louise Hume/Darlynne Smith That the Official Board recommends approval of Remit #4. Carried

**Projects:**

1. Visioning Event – February 21, 2017- 5:00-7:00 – email information was sent out this week. Funding will come out of the Memorial Fund.
2. Shrove Tuesday Pancake fundraiser – being hosted by the Trinity United Choir with the support of Keith Privat on February 28, 2017 from 5-7 pm.

**Motion:** Linda Friesen/Darlynne Smith – That the profits raised from this supper be designated to the Choir Director Fund. Carried

1. AV project feedback: Projection on the wall is easily seen. Set up for worship is much quicker. Operation of the system is easier. Lots of potential. Appreciation and excitement for the potential was expressed.
2. Communication Matrix: Past criticism of committees and board not communicating information effectively enough. Need to see what comes from the visioning process. Try to be diligent with placing minutes in the binder and sending information to Nikki and Darlynne for the newsletter. All bookings for rooms in the church needs to go through Nikki.

**Unfinished Business:**

1. Pictorial Directory: Roster has been completed and is being edited. Final pictures are being taken and need to be submitted. Goal for completion is the end of April.
2. Alexander Agreement: Alexander passed the agreement therefore the Agreement is final.
3. Committee Binder and Church Activity Calendar: Binder has been placed in the narthex. There are sections for each committee.
4. Rental Policy Update: **Motion:** Ken Knight/Darlynne Smith That the presented rental statement be adopted as amended for inclusion in the policy book. Carried
5. Fundraising by external organizations: **Motion:** Ken Knight/Louise Hume That the Fund Raising by External Organizations policy be adopted as amended for inclusion in the policy book. Carried

**AGM and Nominations:** CE is in desperate need of members. AGM must be announced the next two Sunday’s.

**New Business:**

UCW – The UCW ladies decided that they want to re-carpet the sanctuary, the narthex and the stairwells. Estimates range from $11,000-$16,000. The UCW would like board approval to spearhead the fundraising effort for this project. **Motion:** Marlane Wilson/Darlynne Smith: That the UCW be given approval to move forward with the carpeting of the sanctuary, narthex and stairwells. Carried

**Motion:** Gloria McMillan/Ken Knight That the meeting be extended by 15 minutes. Carried

Pastoral Care – **Motion**: Linda Friesen/Darlynne Smith That we accept the Transfer of Membership for Edna Stewart #1214 from Knox United Church. Carried

M & P – Discussion of the creation of a job description for the Choir Director/Music Director position. Request for collaboration with choir members and worship committee members.

**Covenant of Leadership and Closing Prayer**

**Adjournment:** Louise Hume at 9:23 p.m.

**NEXT MEETING:** March 14, 2017

All committees are expected to submit a report to Nikki by March 7 to be distributed by March 9.