**Trinity United Church Official Board Minutes April 11, 2017**

**Mission: To Grow In Faith, Fellowship and Service with Christ Jesus**

**Present:** Miranda Edwards (Chair), Barb Jones (Secretary), Rev. Doug Neufeld, Ken Knight (Treasurer), Ralph Heard, Darlynne Smith, Keith Privat, Linda Friesen, Larry Sage, Gloria McMillan, Shirley Kernaghan, Alan Silvius,

**Regrets:** Louise Hume, Lois Riley

The meeting was called to order at 7:00pm. Miranda welcomed all those present.

**Covenant of Leadership:**

**Agenda: Motion:** Alan Silvius/Keith PrivatThat the agenda be approved as submitted. Carried

**Motion:**  Darlynne Smith/Larry Sage That the minutes of the March 14, 2017 meeting be adopted as circulated. Carried

**Correspondence:** Thank You card from Helping Hands for all our donations.

**Treasurer’s Report:** as circulated

**Motion:** Ken Knight/Alan Silvius That the Treasurer’s report be accepted as circulated. Carried

**Minister’s Report:** Easter services have been completed at five care home. There has been good attendance. There has been response to our request for help with technology during the service. Doug and Nikki are looking at the website to make it more user friendly.

**Policy – Screening for Positions of Trust** We need to ensure that the screening is completed for all volunteers. Ken Knight, Alan Silvius and Miranda Edwards are willing to be members of the Trinity Screening Committee. Members of Pastoral Care who do visitation and Sunday School teachers will be required to complete Criminal Record checks and Sunday School Teachers will be required to have Child Abuse registry cheques.

**Projects:**

**Visioning Project** April 25, 2017 Everything is ready.

**Pictorial Directory:** Everything should be submitted by Friday April 14.

**Committee Updates:**

**Property**:

* $2100 cost for refrigerator repair.
* Fire inspector requests: carbon dioxide detectors need to be installed, power bars need to be used not extension cords and we need numbers on building.
* The fire extinguishers have been checked.
* Newsletters in color are costing at least 70 cents each
* The food safety inspector was in. We need an internal thermometer in the cooler and we need a probe thermometer for meat.
* A suggestion to get rid of the easel bulletin board in the foyer and place a large bulletin board on the west wall was made.

**BA**: BA members do not want to look after stewardship. We will see what comes up at the visioning event regarding stewardship, if not the board will have to address this.

**M & P:** Five applicants for the Music Director position have been received. Interviews will take place on April 19. M&P may be requesting additional funds for Lois as she has been taking on both roles (pianist and choir director) recently.

**Worship:** Upcoming pulpit supply needs: Conference Sunday will be looked after by UCW. Rev. Doug will be on vacation on July 23, 30, Aug 6, 13, 20. A request has gone out to church members.

**Pastoral Care:** Report was circulated. Motion: Darlynne Smith/Linda Friesen Report moved as presented. Carried

Question raised as to whether we should do an exit interview with members who are transferring out of Trinity. Rev. Doug is willing to contact members who have left.

**Outreach:** Fair trade workshop will be held on April 24 from 1:00-3:00. Taste tests of a few coffee’s will be provided and information will be shared.

**Motion:** Linda Friesen/Darlynne SmithMove that members of Trinity congregation go and take condolences to the members of the Coptic Church meeting at Redeemer Lutheran church tomorrow evening and take an offering of flowers. Carried

**UCW:** Lots of work was done today to prepare for the Pickerel Supper tomorrow. The UCW will be celebrating a 90th Birthday for Lillian Atchison at the next meeting.

**Fundraising Co-Ordination Task Group:** Need to get members to join this group.

**Covenant of Leadership**

**Meeting Adjourned** at 8:42 p.m.

**NEXT MEETING:** May 9, 2017