Trinity United Church Official Board Minutes November 14, 2017

**Mission: To Grow In Faith, Fellowship and Service with Christ Jesus**

**Present:** Miranda Edwards (Chair), Barb Jones (Secretary), Rev. Doug Neufeld, Ken Knight (Treasurer), Louise Hume, Ralph Heard, Darlynne Smith, Linda Friesen, Larry Sage, Gloria McMillan, Shirley Kernaghan, Lois Riley, Alan Silvius

The meeting was called to order at 7:02 pm. Miranda welcomed all those present.

**Covenant of Leadership:**

**Agenda: Motion:** Darlynne Smith/Alan SilviusThat the agenda be approved with the following additions: Piano tuning, AED, Christmas concert Carried

**Motion:**  Louise Hume /Lois Riley That the minutes of the October 10, 2017 meeting be adopted With the following changes: Under Correspondence it should read that “Materials will be given to the Outreach committee” Carried

**Correspondence:** Newsletter from Brandon Regional Health Centre and request for donation to the annual Under the Tree of Lights 2017. This is to be filed.

Email from Central about Vacation Bible School. Said it cost $3000 to run and they asked that since some of our children attend when we are doing our budgeting if we would consider putting a line in our budget to contribute to VBS. Decision to ask for an audited statement of the expenses and what percentage of the students came from Trinity before making a decision.

**Treasurer’s Report:** as circulated

**Motion:** Ken Knight/Gloria McMillan That the Treasurer’s report be accepted as circulated. Carried

**Motion:** Ken Knight/Lois Riley That a special offering envelope be available for the Christmas Eve service and that all donations received through the special envelope be credited to the General Account. Carried

**Minister’s Report** as circulated

**Committee Reports:**

**M & P:** as circulated. Request from Lois Park to take a three month leave of absence without pay next Spring during February, March and April when her work is heavy at BU. She has a recommendation for a possible replacement.

**B.A.** as circulated. General consensus, that it is okay to have someone who is not from the B.A. committee to be the second person for counting offering each week. Request that B.A. contact Alexander to update the Trinity/Alexander agreement.

**Worship:** as circulated. Norrie Rathwell has tendered her resignation. Discussion about the Choir Concert. Discussion needs to occur at choir level about how the money should be distributed. There is already money in trust towards White Gift.

**C.E. Report:** as circulated. Movie date has been changed to January 5, 2018

**Pastoral Care:** as circulated. Baptised child will also be listed under Deaths as she was stillborn. Two new members just transferred their memberships from Wawanesa today.

**Outreach:** as circulated. White Gift hampers will be delivered on December 20.

**Property:** as circulated.

**Motion:** Linda Friesen/ Louise Hume That the committee reports be accepted as amended.

**Annual reports are due to Nikki on Wednesday January 17, 2018**

**AGM date set for February 25, 2018**

**Additions to Agenda:**

**Piano tuning:** Alan will set up a time to get the piano’s tuned

**AED:** Two presentations were given.

**Motion:** Alan Silvius/Gloria McMillan That we proceed to purchase an AED for installation in the church. Carried

 **Motion:** Ralph Heard/Louise Hume That the purchase of the AED be paid for out of the Memorial Fund. Carried

**Christmas Concert:** The time for the Christmas Concert is included in the salaries of our Music Director and Pianist.

**2018 Budget**

* Messy Church will be given a separate line in the budget under special projects and add $800 to this line
* Right Now Media will also be given a line under Special Projects
* Request to add a line to the Property account to build up a fund over time for maintenance and upkeep such as flooring

**Motion:** Ralph Heard/Gloria McMillan That the 2018 budget that was presented to the board and amended be recommended to the congregation for approval. Carried

**Motion:** Ralph Heard/Alan Silvius That the GIC be reinvested on its maturity with the same institution that we currently have it with, for a one-year term. Carried

Discussion about investing through the United Church Foundation as a possibility for future years.

**Reminder** that as of December 31, 2017 Trinity will be without a Treasurer. Need to have someone ensure that our staff is paid on time. A report needs to be submitted to Revenue Canada within the first six months of the year. Ken suggests that he takes 3-4 hours a month to complete the treasurer tasks.

**Agenda items for Congregation Meeting November 26th**

* Budget
* Search for the Treasurer
* Remit 6
* Recommendation for New Trustees

**Trinity Mission and Vision** – Our mission was reaffirmed by the board on December 8, 2015.

**Covenant of Leadership**

**Adjournment:** Motion to adjourn by Ralph Heard at 10:09 p.m.

**NEXT MEETING:** December 12, 2017