Trinity United Church Official Board Minutes December 12, 2017

**Mission: To Grow In Faith, Fellowship and Service with Christ Jesus**

**Present:** Miranda Edwards (Chair), Barb Jones (Secretary), Rev. Doug Neufeld, Ken Knight (Treasurer), Louise Hume, Ralph Heard, Darlynne Smith, Larry Sage, Gloria McMillan, Shirley Kernaghan, Alan Silvius, Linda Friesen,

**Regrets:** Lois Riley, Keith Privat

The meeting was called to order at 7:00pm. Miranda welcomed all those present. Miranda commended everyone for being a productive and hardworking board who have worked well together. Special thanks were given to Ralph Heard and Ken Knight for their years of service.

**Covenant of Leadership:**

**Agenda: Motion:** Louise Hume/Alan SilviusThat the agenda be approved as submitted. Carried

**Motion:**  Ralph Heard/Darlynne Smith That the minutes of the November 14, 2017 meeting be adopted with the following changes: Under the M & P committee report instead of “She has a recommendation for a possible replacement.” It should read “Lois said she would try to suggest a replacement.” Carried

**Correspondence:**  None

**Remit 6:** The votes from the congregation were unanimously against Remit 6.

The board voted unanimously against Remit 6. Barb Jones will submit the form.

**Property Rentals:**

**Non-profit rental of kitchen:** Is the $10 per hour when the rental includes the use of the kitchen sufficient? This rate is similar to a rental rate at another church.

There was confusion with the recent rental that they did not have a key, and no one was there to open the church. Clarification is required for who is responsible for opening the church for single use rentals.

**Rate for Caretaker services for funerals**: An honorarium of $50 is paid to our caretaker from the funeral home. Set up and tear down is paid by the church and averages about 4 hours. Time spent the day of the funeral averages to another 4 hours. Jim is feeling that he is spending more time for funerals that he used to. By February, M & P, B.A. and Property need to meet to discuss this and bring forward a recommendation to the Board.

**Update Treasurer 2018**: Larry and Ken met with Lenny Lamirande. They reviewed the existing Treasurer duties and Nikki’s duties regarding finances. Ken is willing to provide support to help learn the role.

**Motion:** Ken Knight/Larry Sage That Lenny Lamirande be appointed Treasurer of Trinity United Church effective January 1, 2018. Carried

**Motion:** Gloria McMillan/Louise Hume That Ken Knight’s resignation from the role of Treasurer effective December 31, 2017 be accepted. Carried

**Motion:** Ralph Heard/Alan Silvius That the current signing officers (Chair, Past Chair, Secretary and Treasurer) continue for 2018. Carried

Ken is a current credit card holder for the church. He will be relinquishing this card on December 31, 2017. The other card is currently held by Louise Hume. Tabled for decision at the January meeting.

Nikki can print off a budget report for committee chairs if they want to keep track of committee expenses.

Committee Chairs were encouraged to ensure that their committees were full as they move into 2018.

**Covenant of Leadership**

**Adjournment:** Ralph Heard at 8:07 p.m.

**NEXT MEETING:** January 9, 2018

**Annual reports are due January 17, 2018 Submit to Nikki.**