Trinity United Church Official Board Minutes January 9, 2018

**Mission: To Grow In Faith, Fellowship and Service with Christ Jesus**

**Present:** Miranda Edwards (Chair), Barb Jones (Secretary), Rev. Doug Neufeld, Lenny Lamirande (Treasurer), Louise Hume, Darlynne Smith, Linda Friesen, Shirley Kernaghan, Lois Riley, Alan Silvius, Grant McCausland

**Regrets:** Keith Privat, Gloria McMillan, Larry Sage

The meeting was called to order at 7:00pm. Miranda welcomed all those present.

**Covenant of Leadership:**

**Agenda: Motion:** Louise Hume/Lois RileyThat the agenda be approved with the following additions: Central Vacuum and M&P report Carried

**Motion:**  Alan Silvius/Linda Friesen That the minutes of the December 12, 2017 meeting be adopted as circulated. Carried

**Correspondence:**

* Invitation to Final Worship Service of the Conference of MNWO on May 27, 2018 at the University of Manitoba.
* Lorne Calvert will preach on February 25, 2018 for a College Sunday

**Financial Update for 2017:** report will be emailed to everyone. We ended 2017 approximately $3100 over budget but we had approximately $7300 extra income, so we are approximately $4100 in the black. Barry Hill and Larry Sage will be starting their audit tomorrow.

**Receipts of Committees:** All committees are required to complete a Cheque Request when receipts are submitted for reimbursement. Expenses will not be paid unless the form is submitted and has been signed by a convenor.

**Motion:** Lenny Lamirande/Alan SilviusThat any receipts that are submitted for under $10.00 will be paid out of petty cash. Carried

**Motion:** Lois Riley/Alan Silvius That the petty cash maximum is $100 with the recommendation that if it drops below $20 the treasurer will be notified to replenish the fund to $100. Carried

**Clarification of rental agreements and billing:** There were four funerals in 2017 that Brockie Donovan did not pay for the sanctuary. They say that they did not know there was a cost for the sanctuary and that they were not billed.

Nikki has been requested to send a current copy of the Funeral Policy to Brockie Donovan and to Memories. She has also been directed to send this out on an annual basis at the beginning of the year and anytime there is a change in the policy. Nikki will be directed to invoice all rental parties for rental of the building upon booking.

Miranda and Louise will meet with the Wade Lombard, director of Brockie Donovan to discuss this issue.

**Minister’s Reflections:** as submitted

**Central Vacuum:** It is no longer working. Three estimates have been received. The property committee is recommending purchasing a unit from All Make for $799.

**Motion:** Lois Riley/Louise Hume That the Property committee be approved to purchase a new Central Vacuum for $800 plus tax. Carried

**M&P update**: An ad has been placed on ebrandon for the 3-month pianist position. A notice will also be included in the news letter. Katie will be part of the hiring process to evaluate musical skill.

**Outreach:** report as submitted regarding the successful Christmas Cheer Hamper effort.

**Direction of Board for 2018:**

* Affirming Ministry: The members of the Board are in favor of moving forward in the process of becoming an Affirming Ministry. We will need to acquire resources in our library and hold workshops to provide education and chances for discussion. We will need to look at our Marriage Policy and our vision statement. Doug will send the Open Hearts document to all board members.
* Continue with our visioning process to ensure that things keep moving forward and that progress is communicated to the congregation.

**Fundraising:**

* The Men would like to put on a pancake brunch on January 28, 2018 with funds going towards the purchase of the Central Vacuum
* The choir will discuss the possibility of holding a Shrove Tuesday fundraiser dinner on February 13, 2018

**Pastoral Care:** **Motion:** Darlynne Smith/Lois Riley That the report, which includes, two transfers in Herb and Marg Lovstrom, baptism of Cole McMillan and deaths of Jake Faas and Bill Sibbald be accepted as submitted. Carried

**Credit Card Holders: Motion:** Louise Hume/Alan Silvius:The new credit card holders will be Doug Neufeld, Minister, and Lenny Lamirande, Treasurer. Carried

Cheques are made on the 15th and the 30th of the month. Miranda will be given a key to the office, so she can get in after office hours to sign cheques. Nikki will send out an email to notify signatories when there are cheques that need to be signed.

**Covenant of Leadership**

**Adjournment:** at 9:10p.m.

**NEXT MEETING:** February 6, 2018

Reminder: Annual reports need to be submitted to Nikki by January 17, 2018.