Trinity United Church Official Board Minutes November 13, 2018

**Mission: To Grow In Faith, Fellowship and Service with Christ Jesus**

**Present:** Miranda Edwards (Chair), Barb Jones (Secretary), Rev. Doug Neufeld, Lenny Lamirande (Treasurer), Louise Hume, Darlynne Smith, Linda Friesen, Larry Sage, Gloria McMillan, Shirley Kernaghan, Lois Riley, Alan Silvius

**Guest:** Al Friesen

**Regrets:** Keith Privat

The meeting was called to order at 7:00pm. Miranda welcomed all those present.

**Covenant of Leadership:**

**Motion:** Al Silvius/Louise Hume That Al Friesen have a voice at the meeting but not a vote. Carried

**Agenda: Motion:** Gloria McMillan/Lois RileyThat the agenda be approved with the following additions: Carpeting, Negotiations with staff, Equity and Diversity Committee Carried

**Motion:**  Darlynne Smith/Alan Silvius That the minutes of the October 9, 2018 meeting be adopted as circulated. Carried

**Correspondence:** Letter from Rock Lake asking for financial support. Tabled

**Treasurer’s Report:** as circulated

E-transfer not yet set up for the Perogy Lady. She has not paid the last two and a half months rent because of this. There is a funeral that has not yet been paid for. Larry will look at the deposits since October 13, 2018 to verify that it has not been paid. If it has not been paid, another invoice needs to be sent. Jim Hurd has not been paid for his fees for this funeral yet. There are several errors in inputting to QuickBooks that need to be corrected. Need to have discussion between BA and Treasurer and Nikki to clarify where things should be entered and whose responsibility different task are. Miranda will call a meeting between these parties. Lenny will be meeting with Ken Knight to get further instruction on how to work within QuickBooks.

**Motion:** Darlynne Smith/Alan Silvius That Ken Winstone be paid $30 for the Earl funeral that he did sound for. Carried

Need to update the funeral policy and update the website if necessary. Table this for another meeting.

The financial report will need to be tabled until the next meeting when inputting is corrected.

**Minister’s Reflections:** as circulated

**Committee Reports:**

**Pastoral Care:** as circulated New transfer in – Shirley Mabon

**C.E. Report:** as circulated

**Outreach:** as circulated

**Worship:**  as circulated

**B.A.** as circulated. New member – Reg Atkinson

**M & P:** as circulated

**Property:** as circulated

**Equity and Diversity Committee:** Al Friesen spoke to the planning for the formation of this committee. The Equity and Diversity committee has not yet been formally formed but nine people have volunteered to join the committee when it is. The Open Hearts document is an excellent resource. Meeting date set for Wednesday November 21 at 7:00. Knox is holding a Trans remembrance service on November 20 over the noon hour. Candle light vigil the same evening. Request that the committee draft a description of their purpose for the organizational structure by January or February 2019. We will present the vote to form this committee as a secret ballot. The motion to form the committee will be on the agenda.

**Louise Hume:** Pulled names from the Historic Role who were not on the BA stewardship list and therefore were not sent a stewardship letter. A master membership list is being created.

**2019 Nomination status, committee members –** find out who will be on your committee for next year and share this at the congregational meeting. Notify Louise ahead of time if possible.

**Agenda items for the November 25 Congregational meeting:**

**New Business:** Carpet – opportunity for carpet for the sanctuary with Brandon Home Hardware at a third of the regular cost. With installation the cost would be $8288.75 UCW have offered up $3000 towards this. They will hold the carpet for us in the new year. When they install it, we would pay the installation cost of $2570.95 and then set up a payment plan for the balance of $5717.80 . If the board put forward $2500 then the remaining $2800 could be put forward to the congregation as a campaign.

Motion: Darlynne Smith/Louise Hume That we move ahead with the installation of the carpet. Carried

**DRAFT Budget 2019:** as circulated

Equity and Diversity committee budget for resources and guests for honorarium - $750

Board will need a copy of the final draft and copies printed off for the meeting

**Motion:** Gloria McMillan/Alan Silvius That the Official Board approve the staff salaries recommended by the M&P committee Carried

**Covenant of Leadership**

**Adjournment:** at 9:47 p.m.

**Congregational Meeting November 25, 2018**

**NEXT MEETING:** December 11, 2018 7:00-8:00 Financial reports only