Trinity United Church Official Board Minutes June 11, 2019

**Mission: To Grow in Faith, Fellowship and Service with Christ Jesus**

**Present:** Miranda Edwards (Chair), Rev. Doug Neufeld, Louise Hume, Darlynne Smith, Linda Friesen, Al Friesen, Alison Murray, Lois Riley, Larry Sage, Murray McMillan, Gloria McMillan, Shirley Kernaghan(Secretary)

**Regrets:** Alan Silvius, Jason Splett

01. Miranda called the meeting to order at 7:02. She welcomed all those present. Miranda announced that Murray McMillan is the Convenor of Property and welcomed Reg. Atkinson back to Trinity United Church Board as Treasurer. It has been 6 years and 4 months since Reg. has been part of the Trinity Board.

02. The meeting was opened by reciting the Covenant of Leadership. Miranda asked us to keep Alan Silvius in our prayers as he is not feeling well.

03. **Motion 1.** That the agenda be approved as presented with one addition being the discussion of a September Fund Raiser by Darlynne Smith. Moved by Gloria McMillan Seconded by Lois Riley CARRIED

04. **Motion 2.** That the minutes of May 21st be amended as follows:

Motion #7 should have read June 30th instead of June 2nd. This was noted by Al Friesen. The motion should read as follows:

**The Open Offering from the Outdoor Service held on June 30th will go to Feeding Families c/o Samaritan House. This is the new initiative by the three United Churches to package flour, sugar and rice. Moved by Louise Hume Seconded by Linda Friesen. RECEIVED and CARRIED as corrected.**

05. There was no correspondence.

06. **Finance Report**-Reg. Atkinson reviewed some of the figures in the Finance Report. Some items may be re entered with correct codes to make it easier to understand. The information in the Finance Report look very good according to Reg.

A question arose regarding the rental of the Redeemed Christian Church of God. They pay $800 per month.

**Motion 3**.

**That Reg**. **Atkinson, Treasurer, be added to the list of Louise Hume, Miranda Edwards and Shirley Kernaghan as signing officers effective immediately.** This motion was made by **Darlynne Smith** and seconded by **Gloria** **McMillan. CARRIED**

1. **Ministers Report:** Reverend Doug had a lot of fun with the children on Sunday. This was the last Sunday until Sunday School begins in September. There was a discussion on the message that we listened to on Sunday while Rev. Doug was with the children.

 Rev. Doug will go to Saskatoon for Continuing Education the week of June 17th.

 **Media Release Consent Form** was discussed. This is a form that parents/guardians will need to sign. Nothing will be posted if parents have not given consent. The forms will be sent out to parents in September.

**Motion 4: Darlynne Smith that Trinity United Church use this form starting in the fall of 2019. Seconded by Louise Hume CARRIED**

1. **Church Security-**the Lap Top is still missing. Al. Friesen suggested that no one should be using Rev. Doug’s lap top for services and without his permission.Rev. Doug will check to see if he can get another computer for people to use.

Gloria suggested that we should check into getting another lap top. We don’t need an expensive one. If we do buy another lap top we need to have it signed out by the user. The best time to buy is in August.

**Motion 5: That a laptop be purchased not exceeding $600.00 including taxes. Moved by Gloria McMillan, seconded by Darlynne Smith. CARRIED**

**Filing Cabinet –**Access to the filing cabinet in the office was discussed. It was recommended that present placement of key be reviewed. The key will be placed in a private spot with 2-4 individuals being informed of location. The people who believe that they need regular access to the filing cabinet to fulfill their position must write a note to the Trinity Board stating why they need to have access to the Filing Cabinet.

All entrance doors to Trinity United Church should be locked. If the doors are locked and someone needs to come in there is a doorbell that will ring when activated. The door bell needs to be checked to make sure it is in working order. For enhanced security when an office personnel is the only person in the building it was suggested that the internal window in the office be changed. Murray will investigate costs. Security systems for outside and inside the church was discussed. Reg. will meet with Murray to discuss an app that could work.

1. **Committee Updates**-no written reports
2. **Organizational Structure:** Miranda asked all members to hand in new changes by end of June so they can be studied over the summer to be discussed at our meeting in September.
3. **Additions and Other Happenings:**

**June 30th Celebrations:** Posters need to be distributed. A free standing umbrella would be nice to have especially if it is hot. Alison Murray has one and she will bring it on Sunday June 30th.

Miranda announced that she spoke with Dave Wilson and he will be willing to come to do our service on Sunday July 21st.

The Blanket Exercise – Al clarified that there will be no travel expense.

The Equity and Diversity Committee do have an Annual Budget of $750.00. This will be set up by Reg. and Nikki to show on the financial reports.

A sign needs to be placed on the 3 **Emergency Doors** of our church and only used in an emergency.

Gloria has had some verbal interest in a Music Director position but not in writing. Gloria will send an email to the Board if M and P have a recommendation of a Choir Director.

Linda announced that Outreach received $186.00 plus change from the Sunday June 9th lunch held after church.

Nikki is away the last week in June. If anyone has some time to spend at Trinity United Church to answer the phone etc. please let Larry Sage know.

**September Fund Raiser:** Darlynne announced that there will be a Beef Supper on Wednesday September, 18 at Trinity United Church. She is planning for 200 people.

September 7th is a special day for Rev. Doug. He will be officiating his first wedding ceremony at Trinity.

Some people spoke to Gloria about Trinity United Church not being left in the same condition after being used as it was on their arrival. This new group is renting the whole church. They use the downstairs kitchen once a month.

We need to have a talk with Pastor Seyi and he will be very receptive.

They need to be asked that they leave the church in the same way as when they arrived.

Rev. Doug reminded us that extra footprints brings on some extra work however it is also bringing extra life and joy to our building.

September 8th is possibly a Welcome Back Time for Sunday School. Lois will confirm date with Deidree and let Darlynne know what will be happening.

1. The Covenant of Leadership was recited. Miranda wished us a good summer.

Miranda declared the meeting adjourned at 9:10.

**Next Board Meeting-Tuesday September 10th 2019 @ 7pm.**

**Written Committee Reports will be required-submitted to Nikki by Wednesday September 4th.** If any need arises that requires Board approval/attention prior to the next Board Meeting, then an e-mail will be circulated with details.

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(Chair of Trinity United Church Board) (Secretary)