Trinity United Church Official Board Minutes March 12th, 2019

**Mission: To Grow in Faith, Fellowship and Service with Christ Jesus**

**Present:** Miranda Edwards(Chair), Rev. Doug Neufeld, Louise Hume, Darlynne Smith, Gloria McMillan, Linda Friesen, Al. Friesen, Lois Riley, Alan Silvius, Larry Sage, Keith Privat and Shirley Kernaghan(Secretary).

**Guest:** Jason Splett

1. Miranda called the meeting to order at 7:05 pm. She welcomed all those present and thanked everyone for having their written reports sent to all board members.
2. The meeting was opened by reciting the Covenant of Leadership.
3. **Motion 1.**  That the agenda be approved.

 Moved: Louise Hume

 Seconded: Gloria McMillan

 CARRIED

1. **Motion 2.**  That the minutes of February 12th be approved with the following correction: That written reports due March 6th, 2019 instead of March 6th, 2029.

Moved: Al Silvius

Seconded: Darlynne Smith

CARRIED

1. Approval of “In Camera” February 12th, 2019.

Miranda read the “In Camera” minutes.

**Motion 3.** That the “In Camera” minutes be accepted as presented.

Moved: Lois Riley

Seconded: Al Friesen

CARRIED

1. **Motion 4.** To appoint Jason Splett as Vice Chairman to the Official Board of Trinity United Church.

Moved: Louise Hume

 Seconded: Darlynne Smith

 CARRIED

 This Motion will be recommended to the Congregation at a Congregational meeting on Sunday March 31st for Congregational vote.

 Announcement of said meeting will be on Sunday March 17th and March 24th.

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1. **Correspondence:**

Miranda read a letter from a member of Trinity United Church who is dissatisfied with the organization of the Annual Report. Miranda will reply to the writer to let her know that the Board is not satisfied with the report as well. The office secretary will receive a copy of how we want the Annual Report and other reports to be printed. We want our congregation to express how they feel about what is happening in our church.

1. There was no report from Finance.

**Motion 5:** To accept the resignation of Lennie Lamirande as Treasurer of the Board.

Moved: Louise Hume

Seconded: Darlynne Smith

CARRIED

We need to speak with ADP to cancel Lennie Lamirande’s position . Gloria will find

the information needed to cancel.

**Motion 6:**  That Lennie Lamirande be removed from all Treasurer’s access to include Pay Roll Duties, Bank Access and is to return all Church Financial Properties.

Moved:Darlynne Smith

Seconded: Lois Riley

CARRIED

1. Recommendations for immediate day to day functioning. Nikki will do some extra work until we seek a treasurer. Gloria McMillan will help Nikki with the Financial Report. We may need to hire someone to help. However, a source was suggested who has pay roll experience. Miranda will speak with said person to see if they would help Nikki for 5-6 hours a month. The title would be Pay Roll Officer and would be paid for their time.

Reverend Doug asked if the Treasurer’s duties were too demanding for one person. Discussed followed.

**Motion:** We approach an individual to work approximately six hours a month to assist in oversight of all finance and payroll. In the interim, we search for a treasurer.

Moved: Louise Hume

Seconded: Keith Privat

CARRIED

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Another person was also suggested. This person may know someone that would help with finance and payroll duties. (This was brought to the secretary’s attention by her mother.)

Ken Knight will do the CRA report in June.

We need to do some changes in our 2010 Organizational Structure Booklet. Louise Hume and Miranda Edwards will work on pages 1-10. Each Committee has been tasked to review their portion. All reviews to be discusses at the May 14th Board Meeting. Louise has offered to type the final copy.

More Correspondence: We received a bill from Home Hardware re church carpet. The bill amounts to $8238.74.

**Motion:** That Trinity United Church pay Home Hardware for the carpet and installation cost. Moved: Lois Riley Seconded: Al Silvius CARRIED

We received the New Region package. Rev. Doug explained what was in the package. We need to submit some paper work for communication to our Region. A covenant will be need to be prepared by May.. Rev. Doug will send a copy of a sample covenant to all Board Members. If anyone wishes to be a Regional Representative please let Rev. Doug know. The position is similar to being a Presbytery Representative with less duties.

**Committee Reports:**

June 16th, 2019: This church service will be provided by Louise Hume and group.

**Worship Committee:** Al Silvius would like to see people from the congregation do some services while Rev. Doug is away.

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**Outreach Committee-**Linda Friesen. Mission and Service topics will be discussed at our next meeting April 9th, 2019.

**Motion:** That the Special Easter offering be designated to YWCA. The Outreach Committee will ask a speaker from YWCA to speak during Minute for Mission on the Sunday before Easter.

Moved by Linda Friesen

Seconded by Gloria McMillan

Carried.

**Christian Education:**

Lois Riley made mention of the youth making pictures etc. for the downstairs Bulletin Board. Sheila McCausland is quite pleased they are doing this. When the service is too long, some people have to leave before the service is over in order to catch the bus that takes them back home.

**M & P :**

Gloria McMillan reported that flowers were purchased for Nikki in appreciation of her work to prepare the Annual Report. A meeting will be held the last week of March to review the Music Director Position for September 2019. Danielle may be going to the United States for further education in the Musical Field.

**Minister’s Report:**

Reverend Doug informed us that recording our services is going well. Affirming Theme Service will be prepared for May 5th. Children are having an awesome time at Messy Church. Easter Communion Care Home Services have been set. Reverend Doug has agreed to serve on a Lay Ministry/Lay Leadership Support Committee.

**Equity and Diversity Committee:**

Al Friesen explained that the Senior Sunday School class is working on the topic “Affirming Space” on the downstairs bulletin board. See report for other information.

**Pastoral Care:**

Darlynne Smith reported that Communion Dates are in the Newsletter.

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Keith Privat will place shelves where needed. They have sold some chairs at $4.00 each and are using some of the money to buy shelving material. Grant McCausland has placed shelves under the stairs to be used for storage.

We recognized Gloria McMillan for the time she spent working on the Financial Report for the 2019 Annual General Meeting.

**Fundraising Updates:**

Great Plains Concert Sunday April 7, Dinner May 1 andKeith will plan another Pancake Brunch.

Covenant of Leadership was recited.

Meeting adjourned at 9:00pm.

**Next** **Board Meeting April 9th, 2019 at 7:00**

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Trinity United Church

Official Board

March 12, 2019

Minister’s Report

Worship:

- We continue to follow the lectionary and adapt the message to what is currently pertinent to our community e.g. affirming.

* We’ve ironed out the significant bugs in recording our services and the product is pretty good. We posted our cantata and Christmas Eve services on Facebook and got a surprisingly large distribution. I’ve had preliminary conversations with the parents on children’s consent and we’ll navigate an appropriate policy.
* We’ve organized a special Affirming themed service for May 5th with special guest Laura Crookshank from Knox.
* I’ve been in discussions with Al Silvius on what Con-Ed and vacation I’ll be taking this year.

Christian Education:

* Messy Church has had some sporadic attendance but there’s been great support from the volunteers and the children are having an awesome time.
* Bible Study: Having big fun with “Judges” and I’ve selected a Lenten study called “It Is Finished” which we’ve decided to present on Wednesday evenings: Mar 27th, Apr 3rd, and 10th.
* We continue to promote other educational events in our community like the “PIE” event at Knox.
* I’ve been considering resources for a movie night.

Pastoral Care:

* We’ve got our Easter Communion Care Home services schedule set for this year.
* Funerals were quieter than normal for the winter period but the hospital visits were at a normal pace.

Greater Church:

* (After being pressured by Judy Hare) I’ve agreed to serve on a small Regional committee that supports lay leadership in small churches (Committee on Lay Ministry/Lay Leadership Support). So far I’ve stood firm in sticking to a minor role. First week of May I’ll be in Saskatoon for St. Andrew’s board and Convocation.

May the Lord continue to guide us with God’s power, love and grace.

Doug Neufeld

**Equity & Diversity Committee Report for Official Board Meeting, March 12, 2019**

The Equity & Diversity Committee met on February 6, 2019 to plan the next steps in the discerning and educational process for becoming an Affirming Ministry. The Chair provided updates, notably that the committee has registered with Affirm United through communication with Coordinator Liz Carter-Morgan and that resources were shared, that the committee is in communication with Laura Crookshanks (Knox) and Julie Hutton (Minnedosa UC) as potential resource people, and to encourage committee members to join Affirm United on Facebook.

Since neither Laura nor Julie were able to attend the meeting, they both sent detailed notes on their church’s respective journeys along the path to becoming Affirming. This information was shared with the committee and served as a segue to the main topic for the meeting – what do we want to do at Trinity, how will we do it and who will be responsible. It was agreed that we plan educational/ discernment initiatives in a measured, careful and positive way and remain sensitive to those who may have differing views on Affirmation.

The following tasks were planned (with current updates in parentheses)

* Offer Affirming presentations/workshops with groups at Trinity (UCW and 55+ have been contacted)
* Submit brief articles for bi-weekly Trinity Newsletters (two items published to date)
* Write report for Trinity AGM and entry for Trinity Organizational Structure (both completed and submitted)
* Arrange for “Affirming space” on the downstairs bulletin board (senior Sunday School class is working on this and plans to have items posted soon)
* Minister to make reference to related themes in Sunday worship when appropriate to lectionary (included in sermons on Jan. 27 and Feb. 24)
* To post relevant items to Trinity Facebook page (one item posted)
* Consult with Worship Committee to plan an “Affirming Service” in near future (Laura Crookshanks from Knox has agreed to conduct a service on May 5, 2019)
* Get further information about Affirm recommended “Blanket Exercise” dealing with effects of colonialism for consideration at Trinity (local facilitators identified)

The committee is planning its next meeting for late March to review progress on tasks and to continue planning future initiatives.

Submitted by Chair Al Friesen

CE Report March 5, 2019

Sunday School will have their last session June 9, 2019.  Rev. Doug is looking at spending one Sunday morning with the Sunday School children before the end of the year.

A concern was brought forward to myself as CE convenor regarding consent for video taping and taking photos of our Sunday School children for the purposes of using in our newsletter, website and other media outlets.  On March 3, 2019 Rev Doug met with parents after the service to discuss this issue and address their concerns.  A draft consent has been prepared by Rev. Doug.   Parents were asked to consider this matter and bring any further concerns to Rev. Doug and a decision will be made at a later date.

Rev. Doug is looking at resources for a Lenten Bible Study.  Regular Thursday afternoon Bible Study will continue until then under the leadership of Ken Nairne and Rev. Doug.  This is a well attended group and currently studying the Book of Judges.

CE is joining 55 Plus for a joint venture in asking Elizabeth Greer to speak of her connection to Prison Ministry and Discovery and Reconciliation as it relates to her discovering that her great-great uncle established the Residential School in Brandon.  Further information to follow.  Tentative date is May 14.

Next meeting May 7, 2019.

Respectfully submitted,

Lois Riley Convenor

 **Outreach Committee**

**Board report**

March 2019

1. Committee members present: Kathy Knight, Shirley Macdonald, Linda Friesen

Regrets Connie Haigh

1. Annual report – apologies to the committee members who were missed on the Outreach committee list. Kathy Knight addressed this at the meeting and Shirley and Connie’s names will be added.
2. **Mission and Service**

Givings to the end of **January $1294**

The committee discussed ideas to promote M&S throughout the year and it was agreed that we will get the M&S givings from the office and bring these numbers to the congregation regularly.

**M&S Sundays –** Shirley suggested that we have regular Sundays throughout the year where we promote M&S with announcements and during Fellowship holding good will offerings in support of missions.

It was agreed that we would bring this to the Board, suggesting that M&S Sundays be held 3 or 4 times a year with a free will offering held during Fellowship.

Linda will in Mandate and the United Church website for ideas for M&S promotion.

1. **Easter offering**

It was agreed that Outreach would recommend to the Board that the Easter offering be designated to YWCA.

It was discussed that we get a speaker from YWCA to speak during Minute for Mission on the Sunday before Easter. This will be discussed with Worship and Rev. Neufeld.

1. **Outreach Goals for 2019**
2. Outreach committee will promote Mission and Service projects, globally and locally, to the congregation throughout the year
3. Outreach committee will support the goals of the Equity and Diversity Committee by getting involved with the activities of the Equity committee

March 6, 2019

**Worship Committee Board Report for March 12th Meeting**

* Last Meeting: February 20, 2019
* Upcoming Worship Services:

March 10 – 1st Sunday of Lent – Communion

April 14 – Palm Sunday

April 19 – Good Friday Service (Trinity hosting Knox & Central) Time to be confirmed

April 21 – Easter Sunday – Communion

May 5 – Affirming Worship Service by Laura Crookshanks, Knox UC Affirming Committee

* Pulpit Supply Needs during Rev. Doug’s study leave and vacation this spring and summer:
1. May 19:
2. June 23:
3. July 28:
4. August 4: (? Invitation to worship at Central UC)
5. August 11:
6. August 18:
7. August 25:

We are asking individuals to reflect on their worship skills and consider taking a service during one or more of these dates. The committee is open to hearing from others as to their ideas for worship or speakers to help fill our needs.

Discussion was had at our last meeting re: closing the doors for some Sundays in the summer when Doug is away. If people are willing to take on the services, then we will continue to hold them. If people are not able/willing to cover services during Doug’s vacation, then we would consider no service at Trinity for that/those Sunday(s).

* The 1st annual Prairie to Pine Region General Conference will take place June 14 – 16 in Brandon at Westoba Place. The Worship committee supports the proposal that Trinity congregation join the worship service at the conference on June 16th and that there would be no service at Trinity that day.
* Next Meeting: April 24th at 7:00 p.m.

Respectfully submitted,

Alan Silvius

M&P Report

March, 2019

Flowers were purchased for Nikki in appreciation

of her work to prepare the annual report.

a meeting will be held the last week of March,

to review the Music Director Position for September

2019.

Everything going well.

Respectfully submitted,

Gloria McMillan