Trinity United Church Official Board Minutes September 10th, 2019

**Mission: “To Grow in Faith, Fellowship and Service with Christ Jesus.”**

**Present:** Miranda Edwards(Chair), Rev. Doug Neufeld, Reg. Atkinson(Treasurer), Jason Splett,(Vice Chair), Alan Silvius, Louise Hume, Darlynne Smith, Linda Friesen, Al Friesen, Alison Murray, Lois Riley, Larry Sage, Murray McMillan, Gloria McMillan, Shirley Kernaghan(Secretary)

01. Miranda called the meeting to order at 7:00pm. She welcomed all those present. Everyone was in attendance which was nice to see after the summer break. Miranda asked that if at all possible messages be sent to her prior to the printing of the agenda. Miranda will be away from September 25th to October 1st. Any emergency please send messages to Vice Chair Jason Splett.

02. The meeting was opened by reciting the Covenant of Leadership.

03. **Motion 1. That the agenda be approved as presented with two additions being the discussion of the Photo Copying Machine and Seeds of Hope. Moved by Alan Silvius. Seconded by Louise Hume. CARRIED**

04. **Motion 2. That the minutes of June 11th, 2019 be accepted as printed. Moved by Al Friesen. Seconded by Jason Splett. CARRIED**

05. **Correspondence:** St. Andrews Sunday will be discussed by the Worship Committee to decide if we will have a special service that Sunday.

06. **Finance Report**-Reg. Atkinson presented the Finance Report. Cash balance is steady. $30,000.00 needs to be re-invested. Repair and Maintenance has increased to $13,000.00. The water bill increased 67%. The loss this year is $7000.00. The Building Rental has been positive due to The Redeemed Christian Church of God (Pastor Shay) using our church for Sunday services. Trinity United Church is holding its own.

**Motion 3: Jason Splett made the motion that Reg. Atkinson explore re-investing $30,000.00 or more. Seconded by Al Friesen. CARRIED**

**Motion 4: Reg. Atkinson that the Finance Report be accepted as presented. Seconded by Linda Friesen. CARRIED**

07. **Ministers Report-**Reverend Doug attended Continuing Education in USA during the summer. Expenses were very slightly over budget. The Board appreciated Reverend Doug’s effort to share travel expenses. Reverend Doug oversaw the purchase of a new replacement laptop mainly for worship use. It has been a positive addition for people who have used it.

**Motion 5: Jason Splett made the motion that Trinity United Church reimburse Reverend Doug $79.00 to cover the additional cost for attending his Continuing Education Conference. Seconded by Darlynne Smith. CARRIED**

It was suggested that each Committee Chair look at their expenses.

08. **Stewardship Campaign**: Business Administration helped Ken Knight last year with the Stewardship Campaign and will be asked to do so again for 2019-2020. Reverend Doug has been thinking about Stewardship Campaign. He has the Tool Kit that came to the church on this topic. Reverend Doug will look through the Tool Kit and discuss the contents with the Business Administration Committee members and Reg. Atkinson. Reg. Atkinson suggested that he would be willing to deliver a message in church some Sunday re: Stewardship Campaign. BA committee will meet in the next two weeks.

09. **Committee Reports:**

**i) -Motion 6: M & P - Gloria McMillan moved that the Board accept the hiring of Davis Placetca as Choir director for Trinity United Church. Seconded by Darlynne Smith. CARRIED**

**ii) Property Committee-** To install a special glass in the Secretary’s Office for security. The cost - $300.00 to install.

**Motion 7: Jason Splett made the motion that a special glass be placed in the Secretary’s Office window.** **Seconded by Murray McMillan. CARRIED**

Murray McMillan had a request for Rent Time and Space for someone to practise piano in Trinity United Church. The secretary also received an e-mail from someone who wanted to rent time in Trinity United Church. Alan Silvius suggested that Murray respond to these people to find out more information.

There was a suggestion asked about having electrical outlets-microphone line fo installed for groups to use when they come to perform at the Church. Our own members would make use of this as well. This would eliminate some of the cords that are now present. Grant McCausland would be a good resource to give suggestions of what needs to be done. The Property Committee will pursue this suggestion.

**iii) Outreach Committee**- Linda Friesen reported that John Jackson will speak at Trinity on Sunday October 6th. The topic will be the Safe and Warm Shelter program.

**Motion 8**: **Linda Friesen made the motion that the Thanksgiving offering be given to the Safe and Warm Shelter program at Samaritan House. Seconded by Lois Riley. CARRIED**

Linda further reported that more supplies are coming to help the Feeding Families program. Knox United, Central United and Trinity United are collaborating together for this project.

**iv) Worship Committee-** Alan Silvius was thanked for helping during the summer. The Minute for Mission Book has been found. There will be a Worship meeting next week.

**v) Christian Education-**Lois Riley. Check the computer for more information.

**vi) Equity and Diversity-** Al Friesen has booked an elder to carry out the Blanket Exercise in Trinity United Church in the Fall. The cost will be $150.00 for an honorarium for the elder. On October 19th Knox United Church will do a workshop with Julie Hutton on the Affirming Process.

**vii) Pastoral Care-** Darlynne Smith reported that the committee has been set and working well.

**viii) Regional Representatives report June 2019:** Reverend Doug and Darlynne reported that it was an awesome report. It is a total change in structure. It needs to be shared with all of our members.

 10. **Organizational Structure Draft**- Reverend Doug will spend some time on this topic. Some things need to be deleted or changed.

 11**. Wedding Policy –**Someone needs to review the Wedding Policy. Rev. Doug is the Police so to speak of whoever wishes to use Trinity United Church if he is available. Gloria suggested we have a damage deposit in the Wedding Policy if people are going to use Trinity United Church for a wedding. It was suggested that the **Worship** **Committee** be the Liaison to deal with people who want to use our building **if Doug is** **not available. It needs to be tightly controlled.** The Secretary has a copy of what is expected when renting the church for a wedding. Al Friesen asked to have a copy of this.

 12. The Congregational Meeting will be held on **Sunday November 24th, 2019.**

 13. Rev. Doug gave a report on a new Photo Copying machine. We print approximately 1600 black and white copies and 800 colored copies. A new copier would cost us $10.00 more a month than what we now pay. A printer for Rev. Doug would not be needed because the new machine is completely compatible with Doug’s devices. The new machine would let us do more and toner is cheaper. The lease of the machine would be $158.00. Black and white and colored copies are cheaper with the new machine. The Trinity Board decided to wait until our lease is done then look at a deal for our church. We need more information on this machine.

The Seeds of Hope is a unique project. It is a project in the Spring and again in the Fall. We need to look into this project.

We hope we can make a good profit on our Beef Supper that we will have on Wednesday September 25th.

Miranda thanked everyone for being present at our first meeting since June.

14. We recited the Covenant of Leadership and repeated our closing prayer. Miranda declared the meeting adjourned at 9:28.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

(Chair of Trinity United Church Board) (Secretary)