

### Request for Wedding Form

Couples names (please print): \_\_\_\_\_

Address \_\_\_\_\_

(current/after marriage): \_\_\_\_\_

Phone Number (s): \_\_\_\_\_

Email Address: \_\_\_\_\_

#### Wedding Information:

Date: \_\_\_\_\_

Time: \_\_\_\_\_

Place: Trinity United Church, Brandon

Couple: \_\_\_\_\_

We have read the Wedding Policy of Trinity United Church  
and agree to its contents.

Non-refundable Deposit of \$100.00 received via cash/cheque.

Signatures of Couple:

\_\_\_\_\_

\_\_\_\_\_

Date: \_\_\_\_\_



# Trinity United Church

## Wedding Information & Policy



1515 6th Street  
Brandon, MB, R7A6B3

Main office: 204-728-4796  
Email: [trinityucbdn@wcgwave.ca](mailto:trinityucbdn@wcgwave.ca)

Minister's office 204-729-1946  
email: [rev.doug@wcgwave.ca](mailto:rev.doug@wcgwave.ca)

Congratulations on your decision to get married! We are pleased that you are considering having your ceremony in our church. We hope this information will help in your decision making process.

### **What is a Christian Marriage?**

A church wedding is a legal ceremony, but it is also an act of worship. To be married in the church is to affirm that the marriage is a gift of God through which the participants make a covenant with one another and with God.

In marriage we offer one another the promise of a lifelong companionship and commitment that needs to be cherished and nurtured. At Trinity United Church, we celebrate your choice to be married in this space. We see God present in your relationship with one another, to the community of the church, and the community of family and friends that will be present as you share your vows and your commitment to one another.

We believe that in Christian marriage the vows that we make are strengthened by God's grace and presence in that relationship. We believe that Christian marriage offers a foundation into their future that is not offered in civil marriage – the foundation found in the support, the love, the commitment of family, friends, and church to support the couple as they begin this new life together. In the United Church, we see each person as a unique, loved creation of God and welcome all people to the full life of Christian community, including marriage. Trinity United Brandon will perform weddings of couples of all genders and orientations and no person will be refused marriage because of their; ability, ethnicity, gender, gender identity, race, sexual orientation, socio-economic status, or any other human division.

### **Your Wedding Day**

It is illegal for a Minister to marry anyone who he or she has reason to believe is under the influence of alcohol or other illegal substances.

Please note that the use of confetti, rice, bird seed or similar materials are not permitted on church property! If used you will be charged extra for clean up.

### **Photographers**

During the wedding service a designated photographer may take pictures provided they do not disturb the ceremony.

It is possible to “repose” for the photographer immediately following the service for any other pictures (not included above) that you may want. If you have a designated photographer, he or she must speak with the Minister at least 1/2 hour prior to the service. A video camera may be used to record the wedding service, but the video camera must be on a fixed tripod and the camera be placed unobtrusively, so as not to detract from the ceremony (please check with the minister for correct location).

*If you have any other questions or concerns please contact the Minister or the Church office .*

**Minister-204-729-1946 Main Office 204-728-4796**

## Decorations

Simple decorations may be brought in and used within the church, examples include pew bows, flowers etc. Decorations may be placed prior to the wedding depending on the Church schedule of events and times.

Flowers, if they are used, should be placed in the sanctuary one hour before the ceremony begins. You may leave flowers following your marriage if you so wish. In any event, all decorations you bring must be removed within 1/2 hour of the ceremony ending. Pew markers may be used and must be attached by ties or elastics (no tape please).

## Wedding Bulletins/Programs

If you wish to have a bulletin for your wedding day you may do so, however the church does not type/photocopy or supply them.

## Attendants

Trinity has a wide chancel area and can accommodate an intimate wedding party of five (including bride, groom and minister), or a larger wedding party of ten or so. Ushers are very helpful and add a touch of order and decorum to the ceremony. Two ushers are usually sufficient.

## The Rehearsal

For formal weddings of twenty guests or more, a rehearsal is usually necessary. All members of the wedding party are asked to attend as well as others who may be taking part in the wedding ceremony, such as readers, candle lighters etc. The rehearsal will be no more than an hour in length and will be held on the day before (usually 7 pm). Rehearsals may be changed, if the need arises, at the discretion of the Minister.

## General Information

Trinity United Church Wedding Policy:

- a) Prior to marriage,
  - i) at least one of the partners must profess to being baptized in a Christian ceremony
  - ii) a marriage license has been obtained
  - iii) the couple agrees to the other requirements as set in the Trinity's Wedding Policy
- b) Marriage
  - i) it is preferred that the Minister of Trinity United Church be used, however, other arrangements could be made upon consultation.
  - ii) it is preferred that church pianist be used.
  - iii) must use church provided audiovisual technician.
- c) Fees and Booking
  - i) as determined by the Trinity Church Board
  - ii) While tentative date may be discussed, the date and time are only guaranteed with the payment of a non-refundable deposit of (\$100.00). The balance of fees must be paid no later than one week prior to the wedding date.

### **Please note:**

Trinity is a non-smoking and non-alcohol facility.

The bookings for weddings at Trinity United Church are handled by the church office, with the approval of the minister. Requests for weddings should be made a minimum of three months in advance of the wedding.

Fill out the "Request for a Wedding" form (on last page) and bring it to the church office along with your non-refundable deposit. At this time, your date and time will be confirmed. Your signature on the "Request for a Wedding" form indicates that you agree with this "Wedding Policy" set out by Trinity United Church for all weddings that take place herein or with our Minister. It is recommended that you only book your hall, the photographer, a caterer etc after confirmation of the date by the church office.

You will also need to arrange a date and time to meet with the minister 4-6 weeks before your wedding date, to discuss wedding details, etc.

**Notes:**

**Legal Requirements**

You must obtain a Marriage License from the Province of Manitoba. Your marriage license must be given to the church office at least one week before your wedding day.

For more information visit:

*[www.gov.mb.ca](http://www.gov.mb.ca) or [www.vitalcertificates.ca](http://www.vitalcertificates.ca)*

**Planning Your Wedding Ceremony**

**Sanctuary**

Trinity United Church holds a maximum of 250 people. We do not allow the removal or covering of any part of the sanctuary during the wedding ceremony,(e.g. The Bible, communion table, pulpit, cross etc.).

**Use of Candles**

Other than a Unity Candle, we do not allow any other "sources of flame" (candles, lanterns etc.) in the sanctuary other than those provided.

**The Service**

The service must be planned in consultation with the Minister, on the basis of normal United Church liturgical practice, with some optional inclusion of elements of the couple's personal choice.

**Music**

Should you choose to use our church pianist, the services are paid for in the total cost of the wedding. Should you wish to invite someone else to play for you, you must arrange that on your own and at your expense with the approval of the church/minister. All music must be chosen in consultation with the musician and is subject to approval by the Minister. We have the capacity to connect other music sources to our sound system.